HOME MANAGEMENT

AIMS AND OBJECTIVES

Objectives for testing candidates in Home Management at the senior high school level include to assess their knowledge, understanding, appreciation and application of

(a) management concepts; goals, values, standards and needs;
(b) decision – making processes;
(c) human and material resources available for managing a home;
(d) basic skills needed in caring for the home and society;
(e) consumer skills;
(f) sound health practices;
(g) self-reliant skills for effective living.

SCHEME OF EXAMINATION

There will be three papers, Papers 1, 2, and 3 all of which must be taken. Papers 1 and 2 will be a composite paper to be taken at one sitting.

Paper 1: This will comprise fifty multiple choice objective questions, all of which are to be answered in 1 hour for 50 marks.

Paper 2: This will comprise six essay questions out of which candidates will be required to answer four within 1 hour 15 minutes for 50 marks.

Paper 3: This will be a 3 hour practical test of three hours which will be conducted by a visiting examiner that will be appointed by WAEC. This paper will carry 100 marks.

DETAILED SYLLABUS

<table>
<thead>
<tr>
<th>TOPIC</th>
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<tr>
<td>1. PRINCIPLE OF MANAGEMENT</td>
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Source: Naijaeduinfo.com
| 1.1 Definition of Home Management | (a) Planning  
| 1.2 Careers in Home Management | (b) Organization  
| 1.3 The Management Process | (c) Implementation  
| 1.3.2 Application of process to Specific tasks | (d) Evaluation  
| 1.4 Motivations for Home Management | (a) Personal characteristics  
| 1.5 Family Resources | (b) Values  
| (c) Goals  
| (d) Standards  
| (e) Needs  
| (f) Events  
| (g) Events  
| 1.6 Decision – making |  
| 1.7 Management of time and Energy | (a) Definition  
| | (b) Process  
| |  
| 2. FAMILY LIVING | (a) Definition  
| 2.1 The family | (b) Types – nuclear, Monogamous, Polygamous  
| | - Extended  
| | - Advantages and  
| | - disadvantages of each type  
| | - family.  
| | (c) Family life cycle – beginning, Expanding, contracting and Empty –nest.  

Source: Naijaeduinfo.com
| 2.2 Courtship and marriage | (d) Functions of the family  
(e) Roles and responsibilities of family Members (e.g. mother, father, Children, working mothers, single Parent etc.  
(f) Family relationship (e.g. husband and wife, parent/child, sibling/sibling, nuclear and extended families.  
(i) Factors affecting family Relationship, e.g. communication, Family values.  
(ii) The effect of these relations on Well being  
(iii) conflict and conflict resolution  
(a) Types of marriage  
(b) Boy/Girl relationship – definition  
  - traditional/custom  
  - guidelines for healthy boy/girl relationship |

*Source: Naijaeduinfo.com*
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<tr>
<td></td>
<td>- problems of unhealthy boy/girl relationship</td>
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<td>- Consequences of Indiscriminate sexual Indulgence</td>
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<td>- sex education</td>
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<td>(c) Choosing a life partner</td>
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<td>(i) factors to consider when choosing a partner e.g. blood group, geno-type, HIV status.</td>
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<td>(ii) dating, courtship, engagement</td>
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<td>(d) Preparation for marriage,</td>
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<tr>
<td>(i) Readiness – where to live, Maturity, finances</td>
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<td>(ii) Introduction to each other’s Family</td>
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<td>(e) Marriage Ceremony – Marriage Ceremony in different locality.</td>
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<td>(a) Preparation for parenthood</td>
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<td>(i) Planning a family</td>
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<td>(ii) Reproduction</td>
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<td>(iii) Pregnancy</td>
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<td>(iv) Ante-natal care</td>
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<td>(b) Child birth</td>
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<td>(i) labour</td>
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<td>(ii) delivery</td>
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<td>(iii) post-natal care - Immunization</td>
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<td>(C) Parenting</td>
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<tr>
<td>(i) meaning</td>
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<tr>
<td>(ii) importance</td>
<td></td>
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<td>(iii) responsibilities</td>
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<td>- provision of needs</td>
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<td>- bathing</td>
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| 3. Feeding the family | (i) cooking terms and methods  
(ii) flour and flour mixtures  
(iii) cooking equipment, utensils and table wares  
(iv) table setting and service |
| 3.1 Classes of food and food nutrients. | |
| 3.2 Scientific study of good nutrients | |
| 3.3 Effect of heat on nutrients | |
| 3.4 Special nutrition needs of infants, toddlers, adolescents, adults, pregnant women, lactating women the aged, convalescents invalids and vegetarians. | |
| 3.5 Foods storage and preservation. | |
| 3.6 Planning of balanced meals for different groups of people. | |
| 3.7 Kitchen plan, hygiene and safely. | |
| 3.8 Food purchasing | |
| 3.9 Preparation and serving of means, Snacks and beverages. | |
| 3.10 Entertainment | |
| 4. CLOTHING THE FAMILY | |
| 4.1 Clothing | Meaning, types, functions  
Origin of fibres  
Classification of fibres/fabrics  
Weaving, knitting, crocheting etc. |
| 4.2 Household linen | |
| 4.3 Textiles | |
| 4.4 Fabric construction | |
| 4.5 Planning a wardrobe | |
| 4.6 Maintenance of clothing | |
| 4.7 Sewing equipment and tools | |
| 4.8 Sewing processes | |
| 4.9 Storage of clothing | (i) Simple garment repairs  
(ii) Laundry agents – water,  
Detergents, fabric rinses,  
Stiffening agents, bleaches  
(iii) Laundry equipment and tools  
(iv) Laundry work – management of the family wash  
Laundry  
Stains and stain removal  
Care of special garments |
5. **HOUSING THE FAMILY**

5.1 Family house

5.2 Choosing family house

5.3 Setting up a home

(a) Definition of House

(b) Types of House e.g. storey building, bungalow, duplex etc

(c) Classification of Houses e.g. traditional and modern
   (a) acquiring a house
      (i) Renting
      (ii) Mortgage
      (iii) Building
      (iv) Buying
      (v) inheritance
      (vi) Gift

(b) Factors influencing the choice of a house
   (i) Economic
   (ii) Social
   (iii) Psychological
   (iv) sites
   (v) ventilation in the house
   (vi) Design

(c) Guideline for choosing a family house
   (a) Definition
      Difference between a home and a house

   (b) Equipment and furnishing in The Home
      Types - Large and small Equipment
      - Hard and soft Furnishing
      Fixture

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| 5.4 Home Improvement/Interior Decoration  | (a) meaning and importance  
(b) element and principles of art and design and their application  
(i) colours  
(ii) Textures  
(iii) Lines  
(iv) Proportion  
(v) Rythme etc.  
(c) Guidelines for interior decoration  
(d) Flower arrangements. |
| 5.5 Utilities in the home                 | (a) Water - Sources, uses  
Purification, storage  
(b) Light - electricity – meter reading, Electric bill  
(c) Fuels - uses, storage, control, advantages, disadvantages.  
(i) cooking gas  
(ii) kerosene  
(iii) fire wood  
(iv) charcoal  
(v) electricity |
| 5.6 Simple home maintenance and Repairs.  | (a) cleaning agents and materials - identification, preparation and use of local and commercial cleaning agents.  
(i) water  
(ii) soaps  
(iii) abrasives  
(iv) polishes  
(b) cleaning equipment and tools  
(c) care of surfaces - wood  
- tile  
- formica  
- concrete |

Source: Naijaeduinfo.com
5.7 Safety measures in the home

- plastic etc.

(d) Care of floors/floor coverings/Finishing
- Carpets
- Linoleums
- Mats
- Rugs
- terrazzo
- parquet etc

(e) Care of home furnishing and ornaments
- ceramics
- metals
- collage etc.

(f) Cleaning of different functional areas in the home

(g) Bed making

6. Wealth Creation and Management

6.1 Creativity and Entrepreneurship

(a) Meaning
(b) Importance
(c) Relationship between creativity and entrepreneurship
(d) Entrepreneurial skills
   (i) Creativity
   (ii) Management
| 6.2 Money Management | (iii) Communication
| 6.3 Wealth Creation | (e) Entrepreneurial Activities/Enterprises
| 6.4 Capital Market Investment | (i) Fashion designing
| 7. Consumer Education | (ii) Hair dressing
| 7.1 Definition and Importance | (iii) Fast Foods
| 7.2 Rights and responsibilities of a Consumer | (iv) Bead making etc.
| 7.3 Consumer Information | 6.4 Capital Market Investment
| 7.4 Consumer Legislation and Agencies | (a) Meaning
| 7.5 Principles of consumer Education | (b) Guidelines
| 7.6 Consumer Agents | (c) processes
| 7.7 Environmental Friendly | (d) Family budget – income Expenditure, steps in budgeting
| **Source:** Naijaeduinfo.com | (a) Meaning
|  | (b) Types
|  | (c) Advantages
|  | (d) Ways of creating wealth e.g. Saving, investment, trading etc.
|  | 6.4 Capital Market Investment
|  | (a) Meaning
|  | (b) Advantages
|  | (c) Guidelines
|  | (c) Investment opportunities e.g. Stocks, shares, treasury bill.
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|  | (a) Meaning
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|  | (c) Investment opportunities e.g. Stocks, shares, treasury bill.
### Consumption practice

#### 7.8 Purchasing practices

- (ii) Meaning
- (iii) Types
- (iv) Uses/importance
- (v) Procedures for market survey

(b) Wise purchasing practices
(c) Prevention of wastage in the home.

### READING TEXTS

4. Home Management for Secondary Schools 1005 Q & A Series by Elizabeth Anyakoha publisher-Fep Publisher Ltd.

**Source:** [https://www.naijaeduinfo.com](https://www.naijaeduinfo.com)

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